



## JOB DESCRIPTION

### FAMILY PEER SUPPORT WORKER East Lothian Project

**Hours:** Full Time - 36 hours per week. Evening work may be occasionally required to facilitate group work

**Salary:** £27,676 - £32,078 (Scale Point 12-17)

**Contract:** Fixed Term until 31 March 2027 (subject to funding)

**Location:** Based across offices at The Esk Centre, Musselburgh and John Muir House, Haddington. Some flexibility for remote working will be available.

**Driving:** Given the need to travel between locations and within the community, a full driving licence and access to a car are essential for this role.

**Line Manager:** Project Manager, Bob Bell

#### Job Purpose

The Family Peer Support Worker will play a vital role in empowering families affected by a loved one's substance abuse. Working closely with family members, local services, and the wider Circle team, the postholder will develop and deliver meaningful peer support opportunities, ensuring that families' voices and experiences shape practice, policy, and service delivery.

#### Key Responsibilities

**Develop and deliver peer support:** Facilitate, evaluate, and sustain rolling family peer support groups in four East Lothian locations.

**Engage with families:** Plan and run events, consultations, and activities that capture families' experiences, priorities, and ideas for family-inclusive practice.

**Amplify family voices:** Create and implement mechanisms that ensure family members' insights inform service development, training, and wider community responses.

**Monitor and evaluate impact:** Record and track progress, working alongside the Project Manager to report on outcomes and advance the East Lothian Family Inclusion agenda.

**Embed lived experience in training:** Collaborate with the Project Manager to ensure family members' perspectives are reflected in training materials that build awareness, strengthen responses, and uphold families' rights.

**Partnership working:** Build strong links with local agencies, fostering collaborative approaches that uphold rights and meet the needs of families.

**Promote Circle's work:** Contribute to the wider visibility and development of Circle's services in East Lothian.

**Team contribution:** Participate in supervision, team meetings, training sessions, and Staff Development Days.

**Safeguarding & Compliance:** Work within Circle's policies and procedures, with particular attention to child protection, equality, diversity, anti-discriminatory practice, and user participation.

## **General**

This job description is not exhaustive and may be amended in response to organisational needs. The postholder is expected to undertake any other duties appropriate to the level and nature of the post.

## **Person Specification**

### **Qualifications (Essential)**

Professional qualification in social work, social care, health, education, or early years/childcare.

### **Knowledge & Experience (Essential)**

Lived experience of supporting a loved one affected by substance use, with the ability to reflect on and draw from that experience.

Proven experience of planning and delivering group work with families.

Direct experience of working with children and families in community settings.

Skilled in delivering individual, family, and group support.

Experience of effective partnership working with external agencies.

### **Strong team-working skills (Essential)**

Understanding of issues facing vulnerable families and a rights-based approach.

Knowledge of GIRFEC, the SHANARRI wellbeing indicators, *Rights, Respect, Recovery*, and principles of family-inclusive practice.

Commitment to equal opportunities, anti-discriminatory practice, and meaningful user participation.

### **Skills & Abilities (Essential)**

Excellent communication skills with children, young people, and adults.

Ability to record, monitor, and evaluate work accurately.

Strong planning, time management, and organisational skills.

Ability to influence positive change in families and services.

Confidence in working across professional and organisational boundaries.

Strong facilitation and groupwork skills.

