

**JOB DESCRIPTION**

**Family PEER SUPPORT worker**

**East Lothian Project**

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| **Number of Hours**: | Full time (36 hours per week) |
| **Salary Scale:** | £25,112 - £29,106 per annum (SCP 12 - 17) |
| **Accountability of post:** | The post holder will be line managed by and accountable to Circle’s Project Manager for the performance of the tasks described below. |
| **Purpose of post:** | To provide family peer support across East Lothian, to ensure family members affected by substance use have a say in key processes and in the development of family inclusive practice. |
| **Location of pos**t: | The Esk Centre, Musselburgh (please note hybrid working policy is in place and own car and driving licence essential) |

**MAIN TASKS & RESPONSIBILITIES:**

1. To develop, facilitate and evaluate rolling family peer support group work in four locations across East Lothian
2. To organise events and consultations with family members to gain their views on peer support and wider family inclusive practice
3. To identify views of family members in relation to their experiences, key processes and identify effective participation tools/approaches
4. To develop mechanisms for family members’ views to inform family inclusive responses
5. To record and monitor all work and work closely with the Project Manager to report on the project plan and progress the East Lothian family inclusion agenda
6. To ensure family members’ views and experiences are reflected in training materials, alongside the Project Manager, to increase awareness and responses to realise the rights and meet the needs of family members
7. To work within Circle’s policies and procedures, most notably in areas of child protection, equal opportunities, anti-discriminatory practice and user participation
8. To attend supervision, team meetings and in-house training sessions as appropriate
9. To contribute to the promotion and development of Circle’s work and services in East Lothian
10. To liaise with other agencies and work in partnership with them to identify rights and meet the needs of families
11. To attend Staff Development Days

*With consultation, amendments may be made to your job description from time to time in relation to our changing needs and your own ability.*

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**PERSON SPECIFICATION**

**FAMILY PEER SUPPORT WORKER**

**East Lothian Project**

**QUALIFICATIONS**

***ESSENTIAL***

1. A professional qualification in social work, social care, health, education, or early years and childcare

**KNOWLEDGE & EXPERIENCE**

***ESSENTIAL***

1. Lived experience of a loved one’s substance use and of reflective capacity
2. Experience of planning and delivering group work with family members
3. Experience of working with children and their families in a community setting
4. Experience of individual, family and group work
5. Experience of working in partnership with other agencies
6. Experience of working as part of a team
7. Knowledge of issues affecting vulnerable families and rights based approach
8. Knowledge of the GIRFEC approach, the related Shanarri indicators, ‘Rights Respect Recovery’ and family inclusive practice
9. An understanding of and commitment to equal opportunities, anti-discriminatory practice and user participation

**SKILLS & ABILITIES**

***ESSENTIAL***

1. Ability to communicate effectively with children, young people and adults
2. Ability to record, monitor and evaluate work
3. Ability to plan and prioritise work
4. Ability to effect change in families and in services
5. Ability to work across professional boundaries
6. Good facilitation skills